

Dated: 7 May 2012

OFFICE MEMORANDUM

Subject: Revised List of Central Public Information Officers and Appellate Authorities in respect of Ministry of Parliamentary Affairs.

The undersigned is directed to revise the names of Central Public Information Officers and Appellate Authorities with immediate effect in respect of this Ministry under RTI Act, 2005 as per details given below till further orders:-

S. No.	Name, address and telephone number of the Central Public Information Officers	Subjects handled by the officer	Name, address and telephone number of the Appellate Authorities
1.	Smt. Suman Bara, Under Secretary (Legislative), Ministry of Parliamentary Affairs, 90, Parliament House, New Delhi – 110001. Tele: 23034728 (Off.) e mail:- usleg-mopa@nic.in	1. Summoning and prorogation of both the Houses of Parliament and dissolution of the Lok Sabha. 2. Planning and coordination of legislative and other official business in Parliament. 3. Government's stand on Private Members' Bills and Resolutions. 4. Follow up of matters raised under Rule 377 of the Rules of Procedure and Conduct in Lok Sabha and by way of Special Mentions in Rajya Sabha. 5. Training programme in Parliamentary procedure for officers of Central Government as well as State Governments. 6. Nomination of Members of Parliament on Committees and other Bodies set up by the Government. 7. Constitution and functioning of Consultative Committees of Members of Parliament for various Ministries/Departments.	Sh. H.L. Negi, Director. Ministry of Parliamentary Affairs, 86-B, Parliament House, New Delhi – 110001. Tele: 23034844 (Off.) 24671627 (Res.) Fax No. -23017557 e-mail : dsleg@nic.in
2.	Shri Jagdish Kumar Under Secretary (Protocol and Welfare) Ministry of Parliamentary Affairs, 94A, Parliament House, New Delhi – 110001. Tele: 23034732 (Off.)	1. Exchange of Government sponsored delegations of Members of Parliament with other countries. 2. Matters relating to welfare of Members of Parliament – extending various facilities. 3. Work related to General section	
3.	Shri Dharendra Choubey, Under Secretary (Youth Parliament) Ministry of Parliamentary Affairs, 90, Parliament House, New Delhi – 110001. Tele: 23034274 (Off.) e mail:- uscom-mopa@nic.in	1. Organization of Youth Parliament Competitions in Schools and Universities. 2. Work related to Hindi Section.	Shri Ramesh Chandra Mohanty, Deputy Secretary (Youth Parliament) Ministry of Parliamentary Affairs, 92 , Parliament House, New Delhi – 110001. Tele: 23034761 24658028 (Res.)

4.	<p>Shri A.K. Jha, Under Secretary (Members Emoluments), Ministry of Parliamentary Affairs,</p> <p>94 , Parliament House, New Delhi – 110001.</p> <p>Tele: 23034750 (Off.)</p> <p>e mail:- usme-mopa@nic.in</p>	<p>1. Matters relating to liaison with Leaders and Whips of various political parties and groups in Parliament and organization of All India Whips' Conference.</p> <p>2. (i) The Salary, Allowances and Pension of Members of Parliament Act, 1954.</p> <p>(ii) The Salary and Allowances of Officers of Parliament Act, 1953.</p> <p>(iii) The Salary and Allowances of Leaders of Opposition Act, 1977.</p> <p>(iv) The Leaders and Chief Whips of Recognized Parties and Groups in Parliament (Facilities) Act, 1998</p> <p>3. Advice to the Ministries on procedural and other Parliamentary matters.</p> <p>4. Matters relating to Office of Profit and Powers, Privileges and Immunities of Members of Parliament.</p> <p>5. Matters relating to reports of the Administrative Reforms Commission.</p> <p>6. Preparing notes and reference material on various parliamentary issues and constitutional matters (excluding court cases).</p> <p>7. Manual for handling Parliamentary work in Ministries/Departments.</p>	<p>email:- usrc-mopa@nic.in</p>
5.	<p>Shri Rameshwar Prasad, Under Secretary (Administration) Ministry of Parliamentary Affairs,</p> <p>92, Parliament House, New Delhi – 110001.</p> <p>Tele: 23011774(Off.), 23340271 (Res.)</p> <p>e mail:- usadmin-mopa@nic.in</p>	<p>1. Establishment and Administrative matters relating to the Ministry of Parliamentary Affairs.</p> <p>2. Budget and Accounts of the Ministry.</p>	<p>Shri A. Manoharan, Deputy Secretary (Admin.), Ministry of Parliamentary Affairs, 92, Parliament House, New Delhi – 110001.</p> <p>Tele: 23034746 (Off.) 2410733 (Res.)</p> <p>Fax No.- 23018220</p>
6.	<p>Shri A.B. Acharya, Under Secretary (Implementation) Ministry of Parliamentary Affairs,</p> <p>98, Parliament House, New Delhi – 110001.</p> <p>Tele: 23035489 (Off.)</p> <p>e mail:- usimp-mopa@nic.in</p>	<p>1. Implementation of Assurances given by Ministers in Parliament.</p>	<p>e-mail : dsadmin.pa@nic.in</p>

This issues with the approval of Secretary.

(Rameshwar Prasad)
Under Secretary (Administration)
Tele. No. 23034899

Copy for information to:-

1. PPS to Secretary
2. PS to Joint Secretary
3. CPIOs and Appellate Authorities concerned.
4. PA to Director/DS(A)/ US(A)/US(P&W)/US(ME)/US(L)/US(YP)/US (I)
5. Consultant
6. All Sections
7. Hindi Anubhag for translation
8. Technical Director, NIC for uploading the above information on the website of the Ministry of Parliamentary Affairs (replacing the existing one).